**BOARD MEETING AGENDA MINUTES**

 Monday, January 27th, 2020

 6:30pm – 8:00pm

 Exploration High School Offices

 229 13th Ave NE, Minneapolis, MN 55413

**Mission:** Built upon a foundation of academic excellence and a mindset to drive change, Exploration High School graduates are empowered with 21st century skills to solve the problems in their communities.

**Vision:** Creating a school of self-driven learners who collaboratively work to solve problems in their community of intrinsic interest and external value.

**BOARD MEETING AGENDA**

1. Call to order, 6:32pm

**Present:** Stephen, Steve, Jon, Hibo, Shawn, Nathan (start-up), Sam (start-up), Rachel (start-up)

**Guests:** Joseph (TAG), Cindy M (Guild), Lynn (Guild), Sierra (FNI), Rich (marketing support), Jazz

**Absent:** Mari, Eileen

2. Approval of agenda\* 

 Stephen, Steve, approved unanimously

3. Approval of 11/16/2019 meeting minutes 

 Stephen, Steve, approved unanimously

4. Public comment

Jon: applauded MLK Day for youth and professionals last Monday at FNI
 centered on school design

5. Cindy Murphy from the Guild on ‘ready-to-open’ plan

 Cindy: The Guild feels very well informed, very appreciative of the frequent updates

 **Guild board will make decision at end of May regarding whether or not ExHS is ready to open**

Meeting with late-February with Cindy, start-up team and others to go over checklist in detail

 “Critical” meeting in late March regarding enrollment

 Cindy reiterates the support of the Guild, please ask her questions and for suggestions

 The Guild insists that the ExHS Board makes the decision whether or not ExHS can open. If the
 Board does not and the Guild Board believes it cannot open, the Guild Board can shut it down.

 Nathan: please resend 10-page checklist to the Board for the ExHS board to use in February

6. Board updates:

 a. Enrollment numbers update

 9 students marked as a “5” meaning highly interested in attending this fall

 Dinner with interested families on 02/11/2020 at an interested family’s home

 Studio Arts HS has tried to open 3(?) times and will try again this fall; Stephen: plan to recruit

 Shawn: show high confidence and authenticity when meeting with students and families

 Jon: Nathan and Sam are really strong with one-on-one conversations

 Jazz: strength in having conversations with families and students together

 Rich: we are going to create a “funnel” to optimize time

 b. Budget update

 Joseph: two CSP reimbursements have been completed; each one takes about 30 days to complete

 c. Upcoming events

 Youth Led Design Team – coming up in Saturday

 *Larger* Open House in mid-March

3/26 Amazon meeting – up to 86 people

 2/9 Board retreat

 3/7 hosting MGTC event – MGTC works with the parents and ExHS works with the students

 Rick: have some shooting video/photos for our events and programming.

 “Look at all events as a way to make content”

 d. Sign coming with new logo

 $1,500 sign and installation

 Likely to be installed

 Shawn: let’s get proofing and installation details approved by the church. Do this **BEFORE** we
 finalize deal with the vendor. Sam will follow up with Shawn tomorrow

 e. Great MN Schools grant application submitted

 f. Hired a contractor, Jazz McBride, for recruting

 Within our CSP budget

 g. Working on submitting New School Venture Fund grant applciaiton

6. New Business:

1. 2020 meeting dates – last Monday of every month – put it in your calendar!
2. Board retreat feedback – what do you want to get out of that day?

Mission critical items: recruitment, hiring, elevator pitch

1. Food service plan
	1. We need to decide soon on what food we will provide for students. Board should have information on what are the options and their costs. We need a report by next board meeting.
	2. Report needs to detail a few options for food service with rough estimate for each option’s cost

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1. Task Rachel Ngendakuriyo with compiling report for 2/24 board meeting detailing at least 3 options for food service and what each would roughly cost

**And reach out to TAG. (motion: Jon, second: Stephen, motion passes unanimously)** |
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1. School policies approval + policy index approval plan
	1. Enrollment/ Lottery Policy 

**Motion (Jon): approve enrollment policy as stated to open in February 2020 and then the Board will confirm the policy at the February retreat meeting**

 **Second: Stephen, approves unanimously**

* 1. Promotion & Retention Policy 

***Blessing*: give “green light” and formally submit plan within two weeks**

* 1. School Policy Index plan ahead
1. Marketing plan spending approval
2. Next steps:
	1. Tell anyone and everyone! & connect Nathan and Sam with any middle schooler or their family that you know!

7. Unfinished business

8. Adjourn 

**𑂽 *Please note, the next Exploration HS School Board meeting will be help on Monday Febrary 24th, 2020* 𑂽**

 *\*Denotes board action item.*