 **BOARD MEETING AGENDA**

Monday, February 24th, 2020

6:30pm – 8:30pm

Exploration High School Offices

229 13th Ave NE, Minneapolis, MN 55413

**Mission:** Built upon a foundation of academic excellence and a mindset to drive change, Exploration High School graduates are empowered with 21st century skills to solve the problems in their communities.

**Vision:** Creating a school of self-driven learners who collaboratively work to solve problems in their community of intrinsic interest and external value.

**BOARD MEETING AGENDA MINUTES**

1. Call to order, 6:34PM

Board present: Stephen, Eileen, Hibo, Jon, Shawn, Steve, Mari

Guests present: Nathan, Sam, Rachel, Scott, Joseph

Board absent: none

2. Approval of agenda\* 

Motion to approve: Jon, seconded by Shawn. Unanimously approved

3. Approval of 1/27/2020 meeting minutes 

Motion to approve: Shawn, seconded by Steve. Unanimously approved

4. Public comment

None

5. Budget update with TAG (including 2021 contigency budget)

Cash balance at end of January 2020: just under $80,000

Another CSP reimbursement submitted on Friday, Feb 21

ADM (funding proportional to what percent of year they attend ExHS)

Scott: we need to strive for **66 ADM** (“break-even point”)

If we delay, how do we ensure we can keep the start-up coordinator(s)?

We would need to spend a lot of our Bush funds March 2021-June 2021

FRL percentage significantly affects our budget (we estimate 40%)

October 1 is the deadline for families to fill out the FRL form

***If we delay***, we still have expenses: two start-up coordinators (Nathan will cut down his work and stipend), insurance, rent (St. Cyril), financial services (Rachel, TAG)

Shawn: we have a good working relationship with the church if we need to delay

6. Rachel Ngendakuriyo & Food Service Plan Report

No equipment for food heating, cooling, and storage

No staffing to operate food service program besides teaching staff

Rachel presents four options

Majority of charter schools choose Option #2 (Vended meals)

7. Ready-to-open plan overview and task assignment 

Write a project plan for each “Guild category”

Ask Cindy to prioritize

8. Marketing plan overview

Working with Rich Harne

Postcards going out this week to 10,000 addresses in a focused area  
 (there will be a second round of postcards to be sent in a few weeks)

9. Enrollment and recuriting and event plan (weekly) overview

Northeaster paper advertising and article

10. Policy Index Approval Plan

11. Next steps: Tell anyone and everyone! & connect Nathan and Sam with any middle

schooler or their family that you know!

12. Unfinished business

We must post board minutes and enrollment policies on our website

Jasmine (recruiter) left for LA; we need to hire a new recruiter

Nathan/Sam: please write a recruiter job description for us to share

Jon: “I’ve never seen a recruitment effort successful with just one person”

13. Adjourn 

Motion to approve: Jon, seconded by Shawn. Unanimously approved

**𑂽 *Please note, the next Exploration HS School Board meeting will be help on Monday March 23rd, 2020* 𑂽**

 *\*Denotes board action item.*