 **BOARD MEETING AGENDA**

 Monday, February 24th, 2020

 6:30pm – 8:30pm

 Exploration High School Offices

 229 13th Ave NE, Minneapolis, MN 55413

**Mission:** Built upon a foundation of academic excellence and a mindset to drive change, Exploration High School graduates are empowered with 21st century skills to solve the problems in their communities.

**Vision:** Creating a school of self-driven learners who collaboratively work to solve problems in their community of intrinsic interest and external value.

**BOARD MEETING AGENDA MINUTES**

1. Call to order, 6:34PM

 Board present: Stephen, Eileen, Hibo, Jon, Shawn, Steve, Mari

 Guests present: Nathan, Sam, Rachel, Scott, Joseph

 Board absent: none

2. Approval of agenda\* 

 Motion to approve: Jon, seconded by Shawn. Unanimously approved

3. Approval of 1/27/2020 meeting minutes 

 Motion to approve: Shawn, seconded by Steve. Unanimously approved

4. Public comment

 None

5. Budget update with TAG (including 2021 contigency budget)

 Cash balance at end of January 2020: just under $80,000

 Another CSP reimbursement submitted on Friday, Feb 21

 ADM (funding proportional to what percent of year they attend ExHS)

 Scott: we need to strive for **66 ADM** (“break-even point”)

 If we delay, how do we ensure we can keep the start-up coordinator(s)?

 We would need to spend a lot of our Bush funds March 2021-June 2021

 FRL percentage significantly affects our budget (we estimate 40%)

 October 1 is the deadline for families to fill out the FRL form

***If we delay***, we still have expenses: two start-up coordinators (Nathan will cut down his work and stipend), insurance, rent (St. Cyril), financial services (Rachel, TAG)

Shawn: we have a good working relationship with the church if we need to delay

6. Rachel Ngendakuriyo & Food Service Plan Report

 No equipment for food heating, cooling, and storage

 No staffing to operate food service program besides teaching staff

 Rachel presents four options

 Majority of charter schools choose Option #2 (Vended meals)

7. Ready-to-open plan overview and task assignment 

 Write a project plan for each “Guild category”

 Ask Cindy to prioritize

8. Marketing plan overview

 Working with Rich Harne

 Postcards going out this week to 10,000 addresses in a focused area
 (there will be a second round of postcards to be sent in a few weeks)

9. Enrollment and recuriting and event plan (weekly) overview

 Northeaster paper advertising and article

10. Policy Index Approval Plan

11. Next steps: Tell anyone and everyone! & connect Nathan and Sam with any middle

schooler or their family that you know!

12. Unfinished business

 We must post board minutes and enrollment policies on our website

 Jasmine (recruiter) left for LA; we need to hire a new recruiter

 Nathan/Sam: please write a recruiter job description for us to share

 Jon: “I’ve never seen a recruitment effort successful with just one person”

13. Adjourn 

 Motion to approve: Jon, seconded by Shawn. Unanimously approved

**𑂽 *Please note, the next Exploration HS School Board meeting will be help on Monday March 23rd, 2020* 𑂽**

 *\*Denotes board action item.*